

Pre Apprenticeship Fact Sheet

About:

The aim of this pre-apprenticeship is to provide learners with industry specific training to gain skills, knowledge and behaviours to enable transition into an indentured apprenticeship.

The two Pre Apprenticeships on offer are:

- **52700WA Certificate II in Plumbing**
- Plumbing Pre Apprenticeship
This is a 10 week full time course, which includes 4 weeks work placement.
- **52824WA Certificate II in Building Construction (Pathway – Trades)**
- Painting Pre Apprenticeship
This is a 12 week full time course, which includes 4 weeks work placement.

Completion:

Once a student has successfully completed the Pre- Apprenticeship including Work placement they will be issued with a Certificate II and a Record of Results outlining the units achieved. Students who secure employment and sign up as an Apprentice will be credited the relevant units achieved through the Pre Apprenticeship program.

Invoices/Payment:

Invoices **MUST be paid prior** to the Pre Apprenticeship start date. Please do not pay without being issued an invoice as you will need your invoice number as a reference when paying. Payment plans can be set up for a maximum of 8 weeks, please email preapps@mpaskills.com.au for more information.

If you choose a **payment arrangement** it must be in place prior to commencing. Please email preapps@mpaskills.com.au and request a payment plan.

Debt Recovery: Any un-paid fees will be referred to Debt Collectors, all costs associated with the collections of these fees will be charged to the student.

Pre-Apprentice Scholarship:

The 2015 CTF Guidelines indicate that a \$250.00 scholarship is available to all students who successfully complete their Pre-Apprenticeship course. This scholarship is subsidised by the Construction Training Fund. The Construction Training Fund provides funding support for training of eligible workers in the construction industry. MPA Skills acknowledge the support of the Construction Training Fund in reducing the cost of training for eligible workers.

Information for students who are of school age

Notice of Arrangements (NOA):

Under the School Education Act (1999), young people of compulsory school age must be granted approval by the Minister (or delegate) to participate in activities instead of full-time school. Students must complete the Notice of Arrangements (NOA) form and **submit to MPA Skills** with your enrolment. Log onto <http://det.wa.edu.au/participation/detcms/participation/participation/forms/forms.en?oid=Article-id-326519> for more information.

Exemption Form:

This applies to students up until the end of the year in which they turn 15 and to older students in circumstances where a Notice of Arrangement cannot be used. Students must complete the Exemption form and **submit to MPA Skills** with your enrolment. Log onto <http://det.wa.edu.au/participation/detcms/participation/participation/forms/forms.en?oid=Article-id-326519> for more information.

Concession rates:

Concession rates are available for students who have a current Concession Card. In addition there is a cap of \$420 per year for students born on or after 1 July 2001 (*based on 2019*), who are at least 15 years old. Please supply a copy of your Concession Card.

Centrelink Payments and Concessions:

You may like to look into applying for a Low Income Health Care Card with Centrelink if you haven't already, along with any other entitlements you may be eligible for, such as Youth Allowance, etc. If you have any questions or require more information, please contact Centrelink on 13 24 90 or go to the website www.centrelink.gov.au

Withdrawal/Census Date:

Each unit that you study has its own Census Date. It's important to know your Census Date. This is the deadline you can withdraw from your enrolment and still obtain a refund. The date is calculated at no less than 20% of the way through the period during which that unit is undertaken.

Training Sites:

Plumbing Pre App

- Maylands Campus - 106 Caledonian Ave, Maylands
- Bayswater Campus - 29 Durham Road, Bayswater
(when students attend our Maylands Campus they will at times go to our Bayswater site for some practical components)
- Jandakot Campus - 7 Chullora Bend, Jandakot

Painting Pre app

- Maylands Campus - 106 Caledonian Ave, Maylands

Books Required:

Books can be purchased on day one of your Pre Apprenticeship course at our Bookshop

Plumbing Pre Apprenticeship Books Required	
Provide Basic Emergency Life Support *If you have already completed your first aid HLTAID002 you will not need this book*	\$16.50
Cengage Basic Plumbing Services (2nd Edition)	\$72.00
Skills Oz White Card (CPCCWHS1001) *If you already have a white card you will not need this book*	\$25.00
ArtXpress Scaffolding	\$15.00
ArtXpress Heights	\$15.00
ArtXpress Roofs	\$15.00
ArtXpress Oxy	\$15.00
Total	\$173.50

Painting Pre Apprenticeship Books Required	
ArtXpress White Card (CPCCWHS1001) *If you already have a white card you will not need this book*	\$25.00

Work Placement:

Each student will be required to attend Work Placement for 2 x 2 Week Blocks (125hrs) and complete a Log Book supplied by MPA Skills. MPA Skills will organise suitable Work Placement for each student, however if you have a Work Placement preference please email the Company Name, Contact Person, Email & Mobile to preapps@mpaskills.com.au

Stationery Requirements

The following Stationery List is required to be provided by **YOU** and brought to class on the first day.

Both Plumbing & Painting Pre Apps Require the below		
Pens 2 x Black		Lead pencils 1 x 2H & 1 x HB
Scale rule 1:100		Calculator (basic)
High Lighter		Correction pen
Pencil Case		A4 ruled pad
Eraser		Pocket Notebook
1mm Permanent Marker (Black)		Pencil sharpener

Plumbing Pre Apprentices also require a:

- Protractor
- Compass

Protective Clothing and PPE Required:

The following mandatory Protective Clothing & PPE List is required to be provided by **YOU** and brought to all classes and work experience. It is a good idea to label your equipment.

Both Plumbing & Painting Pre Apps require:	
<ul style="list-style-type: none"> • Steel capped work boots (AS/NZS 2210) - in good condition • Wide brimmed hat for warm weather <p>Suggested retailers for uniforms-</p> <ul style="list-style-type: none"> • Best & Less • Lowes • Kmart • Target • Work Clobber 	
Plumbing Clothing	Painting Clothing
<ul style="list-style-type: none"> • Trade quality long sleeve shirt (100% cotton drill approx 190gsm) (Hi-Vis) • Trade quality long pants (100% cotton drill approx 310gsm) (Blue) 	<ul style="list-style-type: none"> • Trade quality white Polo or T-Shirt • Trade quality white long pants (100% cotton drill approx 310gsm)

Workshop and Classroom Housekeeping is your responsibility.

1. Safety Glasses and Gloves to be worn in the workshop (Provided by MPA Skills)
2. All long hair to be contained and/or tied back at all times
3. Due to the requirement to undertake 'hot works' whilst working in the workshops, you are required to wear trade quality 100% cotton drill long sleeve shirt & long pants as outlined in Required Protective Clothing & PPE
4. Students wearing unacceptable attire such as uncovered footwear, board shorts, singlets, T Shirts and /or displaying offensive logos or language will not be allowed in any class.

Your trainer will take you through a full site Induction and Participant Handbook on your first day.

RTO 1892 - 52700WA Certificate II Plumbing 2019 Course Fees

Withdrawal/Census Date: Each unit that you study has its own Census Date. It's important to know your Census Date. This is the deadline you can withdraw from your enrolment and still obtain a refund. The date is calculated at no less than 20% of the way through the period during which that unit is undertaken.




General Industry Training - 10 Week Course							
UNIT CODE		UNIT DESCRIPTION		Census Day	Nominal Hrs	Course Fee	Resource Fees
Days	Class / Bays	Week 1					
Mon	C	INDUCTION					
Mon to Tue	C	CPCCWHS1001	Prepare to work safely in the construction industry	Day 1	6	\$ 29.28	\$ 4.00
Tue - Thur	C	CPCPCM2043A	Carry out WHS requirements	Day 3	34	\$ 165.92	\$ 36.00
	C	CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry	Day 3	32	\$ 156.16	\$ 33.66
Thur to Tue	C	CPCPCM2040A	Read plans and calculate plumbing quantities	Day 5	12	\$ 58.56	\$ 16.00
	C	CPCCCM1015A	Carry out measurements and calculations	Day 6	16	\$ 78.08	\$ 19.00
Days	Class / Bays	Week 2					
continued..	C	CPCPCM2040A	continued...				
	C	CPCCCM1015A	continued...				
Tue to Wed		CPCPCM2047A	Carry out levelling		12	\$ 58.56	\$ 16.00
Thur to Fri	B	CPCPCM2052A	Weld using oxy-acetylene equipment	Day 10	8	\$ 39.04	\$ 8.00
Days	Class / Bays	Week 3					
Mon to Tue	B	CPCPCM2046A	Use plumbing hand and power tools	Day 11	16	\$ 78.08	\$ 17.00
Wed	offsite	AW866	Work Practice Coordination Module 1 (Placement arranged)	Day 13			
Thur to Fri	C	CPCPCM2041A	Work effectively in the plumbing and services sector	Day 14	16	\$ 78.08	\$ 17.00
Days	Class / Bays	Week 4					
Mon to Fri	offsite	AW867	Work Practice Coordination Module 2 (Commenced)	Day 17			
Days	Class / Bays	Week 5					
Mon to Fri	offsite	AW868	Work Practice Coordination Module 3 (Mid-point)	Day 22			
Days	Class / Bays	Week 6					
Mon	B	CPCCCM2008B	Erect and dismantle restricted height scaffolding	Day 26	16	\$ 78.08	\$ 21.00
Tue - Wed	B	CPCPCM2055A	Work safely on roofs	Day 27	15	\$ 73.20	\$ 20.00
	B	CPCCCM2010B	Work safely at heights	Day 28	16	\$ 78.08	\$ 21.00
Wed to Thur	B	CPCPCM2050A	Mark out materials	Day 29	16	\$ 78.08	\$ 17.00
Fri	B		Simulated Work Practice				
Days	Class / Bays	Week 7					
Mon to Tue	B	CPCPCM2053A	Weld using manual metal arc welding equipment	Day 31	8	\$ 39.04	\$ 10.00
Wed to Fri	B	CPCPCM2048A	Cut and join sheet metal	Day 33	16	\$ 78.08	\$ 17.00
Days	Class / Bays	Week 8					
Mon - Fri	offsite	AW868	Work Practice Coordination Module 3 (Mid-point) <i>continued</i>	Day 37			\$ -
Days	Class / Bays	Week 9					
Mon - Fri	offsite	AW869	Work Practice Coordination Module 4 (Completed)	Day 42			\$ -
Days	Class / Bays	Week 10					
Mon	C	HLTAID002	Provide basic emergency life support	Day 46	10	\$ 48.80	\$ 10.00
Tues	C	Simulated Work Practice	Bending, Flaring, Expanding 15mm Copper Tube & Fabricate a Pipe Clamp				
Wed	C	Simulated Work Practice	Bending, Flaring, Expanding 15mm Copper Tube & Fabricate a Pipe Clamp				
Thur	C	Simulated Work Practice	Bending, Flaring, Expanding 15mm Copper Tube & Fabricate a Pipe Clamp				
Fri	C	Simulated Work Practice	Bending, Flaring, Expanding 15mm Copper Tube & Fabricate a Pipe Clamp - Any catch-ups and resits				
The Cengage Basic Plumbing Services Skills 3rd Edition Revised book is required for this course. The cost of the book is \$72.00					Total Hrs	Total Course	Total Resource
					249	\$ 1,215.00	\$ 283.00
Total Fees Payable (Course Fee + Resource Fee)				\$ 1,498.00			
Concession Card (30% of Course Fee + Resource Fee)				\$ 648.00			
Age Concession - Born on or after 1 July 2001 (Max Course Fee \$420 + Resource Fee)				\$ 703.00			

***Fees are subject to change - RTO 1892 - 6 Feb 2019

52824 WA Certificate II in Building and Construction - Pathway Trades (Painting Pre Apprenticeship)
- 2019

Withdrawal/Census Date: Each unit that you study has its own Census Date. It's important to know your Census Date. This is the deadline you can withdraw from your enrolment and still obtain a refund. The date is calculated at no less than 20% of the way through the period during which that unit is undertaken.



		General Industry Training - 12 Week Course					
		UNIT CODE	UNIT DESCRIPTION	Census Day	Nominal Hrs	Course Fee	Resource Fees
Days	Class / Workshop	Week 1					
Day 1 - 5	C	CPCCWHS2001A	Apply OHS requirements, policies and procedures in the construction industry	Day 2	32	\$ 156.16	\$ 16.00
	C	CPCCWHS1001	Prepare to work safely in the construction industry	Day 2	6	\$ 29.28	\$ 1.00
Days	Class / Workshop	Week 2					
Day 6 - 40	C & W	CPCCPD2011A	Handle painting and decorating materials	Day 8	8	\$ 39.04	\$ 11.00
	C & W	CPCCPD2012A	Use painting and decorating tools and equipment		40	\$ 195.20	\$ 54.00
Day 6 - 10	C & W	CPCCPD2013A	Remove and replace doors and door and window components	Day 7	10	\$ 48.80	\$ 19.00
Days	Class / Workshop	Week 3					
Day 11 - 20	C & W	CPCCCM1012A	Work effectively and sustainably in the construction industry	Day 12	16	\$ 78.08	\$ 7.00
	C & W	CPCCCM1013A	Plan and organise work		16	\$ 78.08	\$ 7.00
	C & W	CPCCCM1014A	Conduct workplace communication		16	\$ 78.08	\$ 7.00
Day 15	C	AW866	Module 1 (Placement Arranged)	Day 15			
Days	Class / Workshop	Week 4					
Day 16 - 20	C & W	CPCCCM2008B	Erect and dismantle restricted height scaffolding	Day 17	16	\$ 78.08	\$ 7.00
	C & W	CPCCCM2010B	Work safely at heights		16	\$ 78.08	\$ 7.00
	C & W	CPCCPB3026B	Erect and maintain trestle and plank systems		25	\$ 122.00	\$ 11.00
Days	Class / Workshop	Week 5					
Day 21 - 25	Offsite	AW867	Module 2 (Commenced)	Day 22			
Days	Class / Workshop	Week 6					
Day 26 - 30	Offsite	AW868	Module 3 (Mid-point)	Day 27			
Days	Class / Workshop	Week 7					
Day 31 - 35	Offsite	CPCCCM2001A	Read and interpret plans and specifications	Day 32	32	\$ 156.16	\$ 16.00
Days	Class / Workshop	Week 8					
Day 36 - 40	C & W	CPCCCM1015A	Carry out measurements and calculations	Day 37	16	\$ 78.08	\$ 21.00
Days	Class / Workshop	Week 9 & 10					
Day 41 - 50	Offsite	AW869	Module 4 (Completed)	Day 42			
Days	Class / Workshop	Week 11					
Day 51 - 55	C	Assessments					
Days	Class / Workshop	Week 12					
Day 56 - 60		Catchup					
					Total Hrs	Total Course	Total Resource
					249	\$ 1,215.00	\$ 184.00
Total Fees Payable (Course Fee + Resource Fee)				\$	1,399.00		
Concession Card (30% of Course Fee + Resource Fee)				\$	549.00		
Age Concessioon - Born on or after 1 July 2001 (Max Course Fee \$420 + Resource Fee)				\$	604.00		

***Fees are subject to change - RTO 1892 - 30 May 2019